

## FREDERIC VILLAGE BOARD REGULAR MEETING MINUTES

Village Hall, 110 Oak Street E

Monday, October 11th, 2021 · 7:00 pm

### **Call to Order by President Harlin Owens at 7:00 pm at the Village Hall and Zoom**

Roll Call: President Harlin Owens, present; Trustees: Brett Daeffler present; Brad Harlander present; Rob Lillehaug present; Jackie Peterson present; Patty Swenson present; Duane Wisse present.

### **Others Present**

Janice Schott, Village Clerk/Treasurer; Roxanne Howe, Deputy Clerk/Treasurer; Tamara Larson, Chief of Police; Terry Hauer, Polk County Economic Development Corporation Executive Director; member of the press; members of the Public.

### **Agenda Approval**

Motion to approve agenda by P Swenson/B Harlander Vote: Carried

### **Correction and Approval of September 13th, 2021 Minutes**

Motion to approve the September 13th minutes as presented by D Wisse/B Daeffler Vote: Carried

### **Public Comments**

William Johnson gave a year end report on the visitors that signed the Depot guest book this season, including they came from 15 different states, and one from the County of Iran. The Historical Society had about 100 hours of volunteer time donated to them this season.

### **Polk County EDC Presentation – Terry Hauer**

T Hauer presented a slideshow on what the EDC is, how they use our money, and what they are doing to promote Polk County and the individual communities. Their website, the pandemic, and board openings were also discussed.

### **CDBG Wastewater Project – MSA**

Staab Construction Corporation submitted a change order (#3) to modify the contract price and times to account for construction and permitting requirements that have delayed the completion of contract milestones due to the new groundwater monitoring wells and testing of the new spray irrigation system being incomplete. The monitoring wells are expected to be finished by the end of October 2021, and irrigation system testing should be completed in May of 2022 after the Village's WPDES permit is reissued in April 2022.

Motion to approve Staab Construction Change Order #3 for \$3572 by B Daeffler/B Harlander Vote: Carried

### **Committee and Department Head Reports**

a) Public Works – Bill Struck: None

b) Park Board – Rebecca Harlander: None

c) Library – Kris Surbaugh: Submitted a hand out

d) Law Enforcement – Tamara Larson: The police department had 116 calls last month. They attended the prayer vigil for Ashley Miller, and had a safe and successful homecoming event the same evening. There was some minor vandalism on the boardwalk, but the culprit has been fined and will pay restitution. There is concern with the high number of covid-19 cases and the department is out of protective equipment and will need to try to get more.

e) Clerk/Treasurer – Janice Schott: J Schott reported that we are on track with our expenses and revenue, the 2022 budget is being worked on, and redistricting is complete and both will be covered later in this meeting.

f) Ambulance Report – Patty Swenson: P Swenson reported on the expected timeline for the potential ambulance merger.

g) Personnel/Finance Committee – Patty Swenson: The committee has been working on and finalizing the 2022 budget and employee raises to send to the Village Board for approval.

Motion to send current planned 2022 budget to the newspaper for notice subject to any change from the upcoming closed session for employee compensation by P Swenson/D Wisse Vote: Carried

h) Planning Commission – Harlin Owens: The committee has met twice to discuss the good, the bad and advantages that Frederic has to offer, looking for the unique things to promote or develop.

i) Upcoming Meetings and Events: Public Works has a meeting scheduled for Wednesday at 4:30.

### **New Monthly Utility Billing Option**

R Howe explained the new monthly billing option being offered for the water/sewer utility, in addition to the quarterly billing that is currently in place. Due dates will remain quarterly, but we will read the meters monthly and update customers each month on their current usage and amount due, by email or pick up only.

### **Liquor License Request**

Ryan Shelton is selling the Skol Bar and the new owners have applied for a new license.

Motion to approve the liquor license request for Friendly Tavern contingent on passing the background check and the final sale happening by D Wisse/R Lillehaug Vote: Carried

### **Village Voting Ward Lines**

The Board discussed and viewed the current voting Wards.

Motion to continue with existing Wards 1 and 2 in Village of Frederic by P Swenson/D Wisse Vote: Carried

### **Approval of Check Register – Check #191747 – 191810**

Motion to approve check register as presented by B Harlander/J Peterson Vote: Carried

### **Future Agenda Items**

Abolishing the Police Commission  
Industrial Development Commission disbandment

### **Adjourn**

Motion to adjourn at 7:38 by J Peterson/R Lillehaug Vote: Carried

Respectfully submitted,

Roxanne Howe  
Deputy Clerk/Treasurer