

FREDERIC VILLAGE BOARD REGULAR MEETING MINUTES

Village Hall · 110 Oak Street E

Monday, January 10th, 2021 · 7:00 pm

Call to Order by President Harlin Owens at 7:00 pm at the Village Hall and Zoom.

Roll Call: President Harlin Owens, present; Trustees: Brad Harlander present; Rob Lillehaug present; Jackie Peterson present; Patty Swenson present; Duane Wisse present.

Others Present: Janice Schott, Village Clerk/Treasurer; Roxanne Howe, Deputy Clerk/Treasurer; Tamara Larson, Chief of Police; Kris Surbaugh, Library Director (via Zoom); Josh Robinson, Frederic Superintendent; Randall Selle; Part Time Frederic Officer; Jeff Carley, Frederic Rural Fire Association Representative; Brian Daeffler, Fire Chief; Amber Johnson, member of the Public

Agenda Approval

Motion to approve agenda by Harlander/Lillehaug Vote: Carried

Correction and Approval of December 13th, 2021 Minutes

Motion to approve the December 13th minutes as presented by Lillehaug/Wisse Vote: Carried

Public Comments - None

Interim Trustee Appointment

Motion to appoint Amber Johnson as the Interim Trustee by Swenson/Peterson Vote: Carried

Frederic Rural Fire Association Report

Jeff Carley provided an update and gave a recap of the previous year for the Frederic Rural Fire Association, as to which the Village of Frederic is part of. They answered 59 calls and had 22 lift assists last year. Their District covers 113 square miles. They are debt free, financially sound and have a low insurance ranking (the lower the better). They have 25 dedicated guys and are very fortunate in comparison to other surrounding areas.

Approval of Part Time Officer

Motion to approve the hiring of Randall Selle as a part time officer by Harlander/Swenson Vote: Carried

School Grant Discussion – Josh Robinson

Josh Robinson informed the Village of a grant to be used towards the Safe Routes to School plan, that was developed in 2015. The idea of Safe Routes to School is for students that walk or bike to take community paths instead of being on the streets. There is no path currently connecting the elementary and high school, and this grant could help pay for that creation. The minimum cost on this project is required to be \$300,000. Bids are being requested for an approximate 6 to 8-foot paved path and everything else that would be needed such as crosswalks, signage, etc. It is an 80/20 grant, meaning the School, West Sweden Township and the Village could share in responsibility for 20% of the project cost. This is a long-term grant and project with a minimum start time of 2023 or 2024 and then a 4-year window to complete the project(s). A non-infrastructure grant is also being applied for that will help build our case as a community that's highly interested in safe routes to school. The main grant application needs to be submitted by January 28th. We would meet again and agree on details before accepting or taking in any funds.

Committee and Department Head Reports

a) Public Works – Bill Struck: None

b) Park Board – Rebecca Harlander: Hoping the Zamboni will be fixed tomorrow to smooth out the ice rink. P Swenson has been helping in the warming house. The ski trail on the south side of town is ready to go. The trail behind the lake will be groomed when the snowmobile gets fixed. Thank you to all the helpers.

c) Library – Kris Surbaugh: December had good numbers considering there was some closed days for the Holidays. There are some upcoming events, including a collaboration with Frederic Arts. The Robotics Club, that has been on hiatus since Covid-19 is being rejuvenated.

d) Law Enforcement – Tamara Larson: Average calls for service in December. Some local burglaries have been resolved, including the break in at the Park and arrests have been made. The new part-time officer is newly graduated and will have a long period of training.

e) Clerk/Treasurer – Janice Schott: The audit is scheduled for March 14-16. The Caucus is Tuesday the 18th. J Schott was invited to be a member of the Polk County Economic Development Board, which meets once a month during business hours in Balsam Lake.

Motion to support J Schott as a member of the Polk County Economic Development Board by Wisse/Swenson Vote: Carried

H Owens discussed how our budget is set up and does not reflect the true picture before the auditors make the necessary adjustments. He will discuss with the new Auditors about finding a way that will give a truer picture throughout the year.

f) Ambulance Report – Patty Swenson: There has been no new meetings since October. P Swenson suggested bringing in Lakes and North to hear what they have to say, as a final decision to whether we stay with our current ambulance service needs to be made by June. H Owens suggested hearing from all three.

g) Upcoming Meetings and Events:

Planning Commission on January 26th, 2022

Zoning Board of Appeals on February 2nd, 2022

General Discussion of our Local Government

H Owens recommended reading the new issue of The Municipality. J Peterson is continuing to work on job descriptions for Village employees for evaluations.

Approval of Check Register – Check #191908 – 191937

Motion to approve check register as presented by Harlander/Peterson Vote: Carried

Items for Future Agendas

ARPA funds

Adjourn

Motion to adjourn at 8:02 by Vote: Carried

Respectfully submitted,

Roxanne Howe

Deputy Clerk/Treasurer