

FREDERIC VILLAGE BOARD REGULAR MEETING MINUTES

Village Hall, 110 Oak Street E

Monday, December 13th, 2021 · 7:00 pm

Call to Order by President Harlin Owens at 7:00 pm at the Village Hall and Zoom.

Roll Call: President Harlin Owens, present; Trustees: Brett Daeffler present via Zoom; Brad Harlander present; Rob Lillehaug present; Jackie Peterson present; Patty Swenson present; Duane Wisse present at 7:17pm.

Others Present: Janice Schott, Village Clerk/Treasurer; Roxanne Howe, Deputy Clerk/Treasurer; Tamara Larson, Chief of Police; Kris Surbaugh, Library Director; member of the Press; member(s) of the Public.

Agenda Approval

Motion to approve agenda by B Harlander/R Lillehaug Vote: Carried

Correction and Approval of November 8th, 2021 Minutes

Motion to approve the November 8th minutes as presented by P Swenson/R Lillehaug Vote: Carried

Public Comments

William Johnson handed out the 2022 Polk County Tourism calendars and reminded the Board of the Safe Routes to School plan that was worked on years ago as a possible use of ARPA money.

Committee and Department Head Reports

a) Public Works – Bill Struck: None

b) Park Board – Rebecca Harlander: B Harlander reported on behalf of Rebecca Harlander. \$5000 was donated by the Southfork Sporting Club to put towards the dock that we need to replace on Coon Lake. The skating rink should be ready soon.

c) Library – Kris Surbaugh: K Surbaugh presented a slide show as a yearly review of the library, featuring the different projects, programs, equipment and updates that were implemented.

d) Law Enforcement – Tamara Larson: T Larson stated we had 113 incidents last month. There was vandalism and theft in a kitchen at the park. She questioned as to whether we should keep or sell excess 'stuff' the police department has, such as a small trailer, used tires, a grill guard and a bicycle or two so we don't clutter up the space we have. The need for a part time officer was discussed along with the wish to work in the future with the High School and a liaison officer.

e) Clerk/Treasurer – Janice Schott: J Schott stated property tax bills are arriving in mailboxes and that we are gearing up for a busy December and January, but everything is on track.

f) Upcoming Meetings and Events – The Tax Incremental Finance (TIF) – Joint Review Board will be held virtually on Monday, January 20th at 1:00 pm.

Trustee Brett Daeffler spoke via Zoom to officially resign from the Board as he has sold his house and as of last Friday, is no longer a resident of Frederic.

CDBG Wastewater Project Change Order/Pay App

Motion to approve McCabe Constructions Change Order #6 for additional supply costs after reconciliation and to pay the due bill by Harlander/Wisse Vote: Carried

Set Caucus Date and Location

J Schott requested the caucus be held at the Village Hall instead of the Church this year.

Motion to approve holding the Caucus at the Village Hall on Tuesday, January 18th (third Tuesday) at 6:30 pm by Lillehaug/Peterson Vote: Carried

Approve Election Inspectors for 2022-2024 term

Motion to approve current eligible election inspectors for the 2022-2024 term by Harlander/Wisse Vote: Carried

Village Auditor Contract

We received one proposal back from the auditors we requested quotes from.

Motion to enter into contract and authorize signing the proposal for audit services from Bauman Associates by Wisse/Harlander Vote: Carried

Approval of Check Register – Check #191863 – 191910

Motion to approve check register as presented by Swenson/Lillehaug Vote: Carried

General Discussion of our Local Government

H Owens had a general discussion on collaborating with our different departments and surrounding communities looking for areas or ways to improve and become more efficient.

Items for Future Agendas

New appointed Trustee

General Discussion of our Local Government

Adjourn

Motion to adjourn at 8:05 pm by Swenson/Lillehaug Vote: Carried

Respectfully submitted,

Roxanne Howe
Deputy Clerk/Treasurer