

## FREDERIC VILLAGE BOARD REGULAR MEETING MINUTES

Village Hall · 110 Oak Street E

Monday, October 10th, 2022 · 7:00 pm

### **Call to Order by President Harlin Owens at 7:00 pm at the Village Hall and Zoom.**

Members Present - Trustees: President Harlin Owens, present; Brad Harlander present; Rob Lillehaug present; Jackie Peterson present (7:07 pm); Patty Swenson present; Amber Johnson present; Duane Wisse (7:40 pm).

**Others Present:** Janice Schott, Village Clerk/Treasurer; Roxanne Howe, Deputy Clerk/Treasurer; Bill Struck, Director of Public Works; Tamara Larson, Chief of Police; Amanda Blackmon, Library Director; Rebecca Harlander, Park Board Chair; Teresa Anderson, MSA Representative; member(s) of the Public; member(s) of the Press.

### **Agenda Approval**

Motion to approve agenda by Harlander/Swenson Vote: Carried

### **Correction and Approval of September 12th, 2022 Minutes**

Motion to approve the September 12th minutes as presented by Johnson/Swenson Vote: Carried

### **Public Comments**

William Johnson notified the Board that the TAP Grant to connect a walking trail between the 2 schools was granted to the Frederic School District.

### **2022 Soo Line Depot Report – William Johnson**

William Johnson gave a recap of the year for the Historical Society.

### **Committee and Department Head Reports**

a) Public Works – Bill Struck: B Struck reported that the new Public Works employee has started and is going well. Fall projects are being wrapped up and they are prepping for winter.

b) Park Board – Rebecca Harlander: The Park Board had their last meeting for the year. The hitching post has been installed at the park, the women’s bathroom is painted and the volleyball courts have been removed. There are still several fall projects that are planned.

c) Library – Amanda Blackmon: A Blackmon passed out her September report and talked about several events happening in October including a master gardening class, an author meet and greet, a freewill photography sitting and more. The apartment above the library is being cleaned up and will be rented out.

d) Law Enforcement – Tamara Larson: T Larson handed out the September Calls for Service report (131 CFS). The “Coffee with a Cop” event at the Tin Shed was well received and will be planned again. She, along with Officer Schlueter have been spending time with the elementary kids to promote positive relationships and give guidance on problem areas such as 911 emergency calling and bullying. The 2<sup>nd</sup> squad will need replacement soon.

e) Clerk/Treasurer – Janice Schott: J Schott invited Board members to the Polk County Economic Development Council awards breakfast on October 19<sup>th</sup>. The audit reports came and were handed out to Trustees.

f) Personnel/Finance Committee – Patty Swenson: The Committee has been working towards finalizing the 2023 budget.

g) Upcoming Meetings and Events: Ambulance meeting at the end of the month and Public Works meeting – no set date.

### **Lakeland Communications Cable Agreement**

H Owens discussed the three requests from Lakeland Communications in regards to the termination of their cable service and the agreement held between the Village and them.

Motion to deny the requests from Lakeland Communications to suspend and terminate the cable contract, and to return the funds of said contract by Lillehaug/Swenson Vote: Carried

### **Highway 35 Repair Project**

In 2026, the Wisconsin Department of Transportation is planning to repair (mill and overlay) Highway 35 through the Village. Any repairs or projects that are needed for the Village in that same area, would ideally be done at that time to help offset some of the expense associated with said repairs or projects. T Anderson from MSA discussed the different project ideas, the estimated expenses, and possible funding sources that could be applied for.

Motion to approve MSA files the "Intent to Apply" for possible funding sources for the Highway 35 project by Harlander/Lillehaug Vote: Carried

### **Third Avenue South Repair Grant**

J Schott applied for a grant to repair Third Avenue South and it was awarded (upon acceptance and met criteria). The grant should cover 50 to 60% of the costs. A design plan will have to be submitted and approved by the DOT, and they will choose the contractor to do the work.

Motion to accept the grant to repair Third Avenue South by Harlander/Johnson Vote: Carried

### **Deduct Meters Policy Complaint**

A resident complained via email about the deduct meter policy change. J Schott answered his email and no further messages were received from him.

### **2023 Preliminary Budget**

The preliminary 2023 budget was discussed and approved for submission to the newspaper.

Motion to approve the preliminary 2023 budget by Lillehaug/Johnson Vote: Carried

### **Approval of Check Register – Check #192365 – 192403**

Motion to approve check register as presented by Harlander/Swenson Vote: Carried

### **Items for Future Agendas - None**

**Convene into Closed Session** pursuant to Wisconsin State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding the 2023-2025 mowing bids.

Motion to convene into closed session by Harlander/Lillehaug Vote: Carried

### **Reconvene to Open Session**

Motion to convene into open session by Peterson/Swenson Vote: Carried

### **Action Taken from Closed Session, if Any**

Motion to accept the 2023-2025 mowing bid by Schneider Lawn Care by Lillehaug/Johnson Vote: Carried 6-1

### **Adjourn**

Motion to adjourn at 8:36 pm by Johnson/Harlander Vote: Carried

Respectfully submitted,

Roxanne Howe  
Deputy Clerk/Treasurer