

## FREDERIC VILLAGE BOARD PUBLIC HEARING AND REGULAR MEETING MINUTES - draft

Frederic Village Hall · 110 Oak Street E

Monday, March 11, 2024 · 7:00 PM

### **Call to Order by President Amanda Blackmon at 7:02 pm at the Frederic Village Hall**

Present: Amanda Blackmon, Brad Harlander, Patty Swenson, Jackie Peterson, Rob Lillehaug, Duane Wisse. Amber Johnson, absent.

Others Present: Janice Schott, Chief Larson and members of the public.

### **Agenda Approval**

Motion to approve the agenda B Harlander/D Wisse. Vote: Carried

### **Convene Public Hearing**

Motion to convene the public hearing by B Harlander/P Swenson. Vote: Carried

### **Proposed Community Block Grant Application – Kianna Lindh, MSA**

#### **1. Basic overview of the CDBG Program**

CDBG was enacted through the Housing and Community Development Act of 1974. The Wisconsin Department of Administration (DOA) has administered CDBG funds since 1982; its goals include benefit to LMI (low- and moderate-income) households; targets funding to areas of greatest need; housing, public facilities, and economic development.

#### **2. Identification of total potential funding available**

DOA historically receives approximately \$28 million (general estimate) per year for housing rehabilitation, public infrastructure improvements (Water, sewer, storm sewer, etc.), emergency infrastructure and economic development in exchange for job creation. Approximately \$10 million would be available in this year's CDBG Public Facilities cycle. If awarded, CDBG can fund \$2.00 for every \$1.00 of match up to a maximum award of \$1 million.

#### **3. Eligible CDBG activities**

- a. CDBG - Economic Development: low interest loans to business in exchange for job creation.
- b. CDBG - Public Facilities: water facilities including mains, looping, extensions, treatment, source, hydrants, valves; sewerage including collector and interceptor mains, lift stations, treatment plants and lagoons, and dichlorination facilities; storm sewers; fire stations, libraries, senior centers, handicapped accessibility; and community centers.
- c. CDBG - Public Facilities for Economic Development: business or industrial park water systems; sewerage systems; roads; infrastructure in support of business attraction/expansion and job creation.
- d. CDBG - Planning Grant: The program's goals are to help communities develop clear and actionable strategies for addressing site specific, neighborhood, community or regional economic or development needs and to improve the quality of community or economic development projects by helping to fund local plans.
- e. CDBG - Housing: rehabilitation for owner-occupied and renter-occupied units: LMI home buyer ("Homestead") programs; handicapped accessibility projects; housing site preparation; housing site acquisition and occupant relocation; blight elimination through demolition of structures; and neighborhood public facilities projects.
- f. CDBG - COVID: This program has been funded for a fourth round through the Federal CARES Act. Funds must be used to prevent, prepare for, and respond to Coronavirus.

**4. Presentation of identified community development and housing needs**

a. Is there any comment by the board on the community development needs within the Village or housing needs? *Public Facilities – WI Avenue Project and Housing*

b. Is there any comment by the public on the community development needs within the Village or housing needs?

**5. Presentation of activities proposed for CDBG application**

a. Wisconsin Avenue Reconstruction

**6. Review of any potential residential/ non-residential or business displacement as a result of the proposed CDBG activities.**

a. There is not any potential residential/non-residential or business displacement for the proposed CDBG activities. *None*

**7. Resident input regarding community development and housing needs, the proposed CDBG project, and other CDBG activities. *None***

**Close Public Hearing**

*Motion to close the Public Hearing by R Lillehaug/J Peterson. Vote: Carried*

**Approve Previous Meeting Minutes**

*Motion to approve February 12, 2024 minutes as presented by P Swenson/D Wisse. Vote: Carried*

**Public Comments – *None***

**Matching Funds Resolution #03112024**

Kianna Lindh, MSA explained the resolution and matching funds of \$2,973,254.00. The Village will need to obtain a letter for a bank confirming they would approve the loan amount.

*Motion to adopt Resolution 03112024 as presented by D Wisse/B Harlander. Vote: Carried*

**Authorizing Resolution to Submit CDBG Application #031120242**

Kianna Lindh, MSA explained that this resolution tells MSA and the State of WI that they are authorized to submit application and that the Village, if approved, will accept the reward.

*Motion to adopt Resolution 031120242 as presented by R Lillehaug/D Wisse. Vote: Carried*

**Committee and Department Head Report**

Board discussed two items from the reports. Firstly, the ICCPA President's requests including that the Village publish additional items in the Leader. The Board agreed that the Village should only publish those things that are required by State Statute and utilize other methods for getting information to the Public when allowed. There was Board consensus to continue our current business practices concerning publications, office supplies, the Village website, etc. Secondly, the Board discussed information shared by J Schott regarding a complaint that the Village raised taxes in 2023 and this caused mortgages to increase because of an increase in escrow payments. J Schott shared that the person who made the complaint saw a \$11.76 increase in the Village portion of their taxes from 2022 to 2023, this would come to .98 per month in an escrow calculation. This was shared so if a Board member heard similar misinformation being stated they would have information to share with the resident. Board briefly discussed the recent tree removal in the Village and the reasons the trees were removed.

**Approval of Check Register – Check #193159-193205**

*Motion to approve checks 193159-193205 by P Swenson/J Peterson. Vote: Carried.*

**Items for Future Agendas – None**

**Convene into Closed Session** pursuant to Wisconsin State Statute 19.85(1)(c) for the purpose of discussing the consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding Employee Conduct and Employee Probationary Period.

Motion to convene into closed session by R Lillehaug/J Peterson. Roll Call Vote: Carried.

**Reconvene in Open Session**

Motion to reconvene into open session by R Lillehaug/J Peterson. Vote: Carried.

**Action if Any from Closed Session - No Public Action Taken**

**Adjourn**

Motion to adjourn at 8:14 pm by P Swenson/D Wisse. Vote: Carried.