

FREDERIC VILLAGE BOARD REGULAR MEETING MINUTES

Village Hall · 110 Oak Street E
Monday, February 14, 2022 · 7:00 pm

Call to Order by President Harlin Owens at 7:00 pm at the Village Hall and Zoom.

Roll Call: President Harlin Owens, present; Trustees: Brad Harlander present; Rob Lillehaug present; Jackie Peterson present; Patty Swenson present; Duane Wisse absent; Amber Johnson present

Others Present: Janice Schott, Village Clerk/Treasurer; Roxanne Howe, Deputy Clerk/Treasurer; Bill Struck, Director of Public Works; Tamara Larson, Chief of Police; Kris Surbaugh, Library Director (via Zoom); member(s) of the Public; member of the Press (via zoom)

Agenda Approval

Motion to approve agenda by Lillehaug/Swenson Vote: Carried

Correction and Approval of January 10th, 2022 Minutes

Motion to approve the January 10th minutes as presented by Harlander/Lillehaug Vote: Carried

Public Comments

Dennis Cramer, owner of the new Urban on Oak store on main street, is hoping to be open for business at the end of March. He questioned if it was possible to get a "Business District" sign at the 4-way letting the passerby know there was more businesses other than what they see on Highway 35. B Struck is going to check with the DOT on regulations.

Committee and Department Head Reports

a) Public Works – Bill Struck reported on the quiet winter due to less snow. The cold temperatures are starting to cause some freezing concerns around the area, but is being monitored closely and so far, is ok. Finalizing the waste water permit with MSA and the DNR is in process. A new truck is on order and will be paid for by the water and sewer departments. Summer bids are being sought for street and storm sewer work, plus backup power for the water and sewer departments and new street lights.

b) Public Works Committee - None

c) Park Board – B Harlander reported for Rebecca Harlander that the skating rink is open and being used. Trails east of Coon Lake and Trade River are open and busy. Many people were thanked for their help with the rink and trails. Park Board meetings will start again in March.

d) Library – Kris Surbaugh has finished and filed the state required annual report. In an effort to improve the young adult population in the library, collaboration with the high school librarian to bring a pop-up library to the school once a week started in January. The hope is students will start getting into the routine of checking out what the library has and stay interested.

e) Law Enforcement – Chief Tamara Larson reported January had 119 calls for service. She went to a Chiefs Conference training last week in Wisconsin Dells, and additionally took a "Woman in Command" and a "Legally Justified" class. The newly hired part time officer took a full-time job elsewhere, so the position remains open. The K9s were called up to the school to do air scents around vehicles, and Taser performed well.

f) Clerk/Treasurer – Janice Schott reported taking in just under \$800,000 in property taxes. Checks to the receiving parties of the funds will be sent out this month. She applied for and was awarded a safety grant in the amount of \$379, and a Parks and Rec grant for \$982.00 was also awarded, both from the Wisconsin League of Municipalities Mutual Insurance. At the last Polk County Economic Development meeting, a member from UW Extension mentioned he had moved to Frederic about 8 years ago and is amazed at the growth he’s seen in the area, and offered to meet with any interested people to talk about possible ways to support that growth. The current printer has been having problems more frequently. When it was purchased in 2011, it was already an older model so parts are becoming harder for the service company to find.

Motion to authorize the purchase of a copier by staff if deemed necessary without further Board action by Harlander/Swenson Vote: Carried

g) Ambulance Report – Patty Swenson attended the Ambulance Board meeting in January that discussed the merger. North Land Municipal Ambulance Service’s manager Nikki is coming to our March meeting, and we are hoping to have Lakes Region EMS come in April. North Memorial Ambulance of Burnett County said, at this time, it would be too expensive to service just the Village, so it is not an option. A decision is needed by June on which service to contract with.

B Harlander is researching the idea of having an AED that is located in the Village that could be accessible by anyone 24/7 in the case of an emergency. Where to put it that it is accessible, secure, and not affected by weather are pieces to figure out.

h) Zoning Board of Appeals – Brad Harlander reported on the meeting with the new members that discussed the key points on the function of the group and reiterated that we don’t make rules, we enforce them. Members were asked to look over the zoning code and note if they saw things that may be outdated or needs change and could be brought for action at the Village Board in the future. B Struck is looking into the hiring of a third party to handle our zoning permits.

i) Planning Commission – Harlin Owens reported the group met and acted on a conditional use permit.

j) Upcoming Meetings and Events - None

Liquor License – Frederic Liquor

Todd Blyton introduced himself as the new soon to be owner of Frederic Liquor. The current liquor license is paid and good through June 30th, 2022.

Motion to approve a liquor license transfer to the new owners of Frederic Liquor LLC at 209 Wisconsin Avenue N by Harlander/Lillehaug Vote: Carried

Planning Commission Recommendation – Conditional Use 107 Hope Road W

A request to put living quarters in the business at 107 Hope Road W met the conditional use permit requirements and is recommended for approval by the Village Board.

Motion to approve the conditional use permit for 107 Hope Road W with the condition it meets the State Building, and Fire Codes by Lillehaug/Peterson Vote: Carried

Insurance Policy – Internet Security

J Schott reported our insurance agent has been suggesting we add cyber liability to our current policy. She spoke with Dan Young at Connection Point and he agreed. H Owens suggested talking with Workhorse about this. J Schott will get an updated quote and put it on next month’s agenda.

ARPA Funds Planning

Final plan submittal is due April 30th for the ARPA funds we received. The Final Rule has been put in place and H Owens recommends we file it under the Replacement Revenue option that makes the filing of and use of more simplified. Action will be needed before plan submission.

North Memorial Ambulance Proposal - N/A

Approval of Check Register – Check #191938 – 192014

Motion to approve check register as presented by Harlander/Johnson Vote: Carried

Items for Future Agendas

Building/Zoning code discussion and possible 3rd party permit handling.

Adjourn

Motion to adjourn at 7:52 pm by Swenson/Peterson Vote: Carried

Respectfully submitted,

Roxanne Howe
Deputy Clerk/Treasurer