

## FREDERIC VILLAGE BOARD REGULAR MEETING MINUTES

Frederic Village Hall · 110 Oak Street E

Monday, October 13, 2025 · 7:00 PM

**Call to Order Regular Board Meeting by President Amanda Blackmon at 7:00 pm at the Frederic Village Hall**

### **Agenda Approval**

Motion to approve the agenda by R Lillehaug/B Harlander. Vote: Carried

### **Approve Previous Meeting Minutes**

Motion to approve September 8, 2025 minutes as presented by P Swenson/D Wisse. Vote: Carried

### **Public Comments**

Nick Otlo, Polk County Sherriff candidate introduced himself to the Board and discussed his vision for the Polk County Sherriff's Department.

### **Trunk or Treat Road Closure**

Shari Chadwick stated it was the 10<sup>th</sup> Annual Trunk or Treat event and requested Oak Street E be closed from 5 pm to 7 pm for the event.

Motion to approve road closure request by B Harlander/D Wisse. Vote: Carried.

### **Chamber of Commerce – Chili Feed**

Erin Hornbeak, Chamber President, informed Board that the chamber is planning a chili feed for November 1 from 4 pm to 7 pm at the Frederic Community/Senior Center. They will have chili, a smores bar and a truck as a backdrop for photos. The chamber also asked if they could use the Community Pride pavilion. The Board was excited about the event.

Motion to approve use of the pavilion by P Swenson/R Lillehaug. Vote: Carried

### **Library Request for Outdoor Drop Box**

Heather Marek, Library Director, discussed a new drop box at the Library that would be placed outside the building. The box would stick out about 5 inches into the sidewalk. Bill Struck, DPW, informed the Board that he had looked at the plan and didn't see any reason it would interfere with plowing the sidewalk, etc.

Motion to approve the outdoor drop box at the Library by D Wisse, J Peterson. Vote: Carried

### **Historical Society Annual Report**

William Johnson discussed the annual report with the Board. The visitor total was the second highest on record. The Depot hosted may special events and had a successful year.

### **Pay Application #3 from Stout Construction in the amount of \$44,898.10 – Wisconsin Avenue Reconstruction**

Drew Lindh, MSA, explained that this pay app is less liquidated damages. The work included is completed.

Motion to approve Pay App #3 as presented by B Harlander/D Wisse. Vote: Carried

### **Pay Application #4 from Stout Construction in the amount of \$415,180.92 – Wisconsin Avenue Reconstruction**

Drew Lindh, MSA, stated the pay app has been reviewed and work included has been completed.

Motion to approve Pay App #4 as presented by P Swenson/J Peterson. Vote: Carried

### **Lawn Mowing Bids**

Board reviewed Personnel/Finance Committee recommendation to award lawn mowing bid to Scott's Lawncare.

Motion to approve a three-year contract with Scott's Lawncare by B Harlander/R Lillehaug. Vote: Carried

### **2026 Budget Preliminary**

Board reviewed Personnel/Finance Committee recommendation to accept the 2026 Preliminary Budget as presented.

Motion to approve preliminary 2026 budget as presented by P Swenson/R Lillehaug. Vote: Carried

### **Committee and Department Head Report**

Bill Struck informed the Board that the Wisconsin Avenue project is close to substantial completion, Third Avenue project is going well and Public Works is getting ready for winter.

### **Approval of Journal Entries and Check Register – Check #194092-194132**

Motion to approve checks and journal entries as presented by P Swenson/D Wisse. Vote: Carried

### **Items for Future Agendas**

None

### **Convene into Closed Session**

Motion to convene into closed session by J Peterson/R Lillehaug. Roll Call Vote: Carried

### **Reconvene in Open Session**

Motion to Reconvene into Open Session by R Lillehaug/D Wisse. Vote: Carried

### **Action, if Any, from Closed Session**

Motion to approve 6-month performance increase for Chief Sams by R Lillehaug/P Swenson. Vote: Carried.

**Adjourn**    Motion to adjourn at 7:46 pm by P Swenson/D Wisse. Vote: Carried