

## FREDERIC VILLAGE BOARD REGULAR MEETING MINUTES

Village Hall, 110 Oak Street E

Monday, September 13th, 2021 · 7:00 pm

### **Call to Order by President Harlin Owens at 7:00 pm at the Village Hall and Zoom.**

Roll Call: President Harlin Owens, present; Trustees: Brett Daeffler present; Brad Harlander present; Rob Lillehaug absent; Jackie Peterson present; Patty Swenson present; Duane Wisse present.

**Others Present:** Janice Schott, Village Clerk/Treasurer; Bill Struck, Director of Public Works; Tamara Larson, Chief of Police; Kris Surbaugh, Library Director; Rebecca Harlander, Park Board Chair; Andrew Skog, MSA Project Engineer; member(s) of the Public.

### **Agenda Approval**

Motion to approve agenda by B Harlander/B Daeffler Vote: Carried

### **Correction and Approval of August 9th, 2021 Minutes**

Motion to approve the August 9th minutes after the requested correction is made by P Swenson/B Daeffler Vote: Carried

### **Public Comments**

William Johnson said he is expecting the depot to be open 2 more weekends, and spoke about the historical downtown walk in October that you can sign up for through Community Education.

### **Trunk or Treat Road Closure**

J Schott, on behalf of Shari Chadwick, is requesting to close off Oak Street E from Wisconsin Avenue to Polk Avenue on October 31<sup>st</sup> from 5:00 pm to 7:00 pm for the Annual Trunk or Treat event.

Motion to approve Trunk or Treat road closure on October 31<sup>st</sup> by B Harlander/P Swenson Vote: Carried

### **MSA Update on Sewer Project**

Andrew Skog requested an amendment to the Owner-Engineer agreement for additional services required due to an increase in construction administration and resident project services for wastewater collection system rehabilitation and wastewater treatment facility improvements caused by project delays, permitting issues with DNR, and construction issues related to the installation of groundwater monitoring wells at the wastewater treatment facility.

Motion to approve the Owner-Engineer amendment dated September 13<sup>th</sup> 2021 by B Harlander/ B Daeffler Vote: Carried

### **Committee and Department Head Reports**

a) Public Works – Bill Struck: The friction seal done on the road is complete and turned out very well. Wrapping up some storm sewer projects this fall. New car stops at the park are in and old posts removed giving it a cleaner appearance. New security camera on the east side seems to have cut down on the shenanigans. Hydrant maintenance has started. New aerator parts are in and work on that will start next week. Leaf sweeping and tree trimming will start and continue until the snow flies.

b) Park Board – Rebecca Harlander: The 2021 Caretakers, Park Board members, and the many individuals that volunteer for the Park Department throughout the year were thanked. More buckthorn will be cleared this year. The skating rink will be open this winter. Public Works may be able to repair the waterer at the garden by the lake now that access to the broken area is possible because of the low water level. The 2021 budget is nearing completion. We lost one fishing pier this year, and another one is in bad shape. Replacement is around \$9000. The Boardwalk was inspected and deemed safe by an engineer from SEH, the original installers in 2001. An estimate of \$4900 was given to receive a maintenance schedule/plan on future needs. A plan will need to be put in place in the near future. According to the engineer, the green treat lumber has a life expectancy of 40 years. The poles in the water longevity is 50 to 70 years.

c) Library – Kris Surbaugh: Exterior painting on the library is finished and looks really nice. The summer reading program was wrapped up. While library attendance is way up from last year, it is still very low compared to pre-Covid numbers. The Escape Room has brought in new out of town people that have never been here before. There are 2 story times every Wednesday, one includes challenged adults. The school librarian reached out to come up with some new projects or programs to collaborate on.

d) Law Enforcement – Tamara Larson: The laptops are both needing repair so there was no hand-out. There were 110 calls for service, which is average. The Impala has an appointment on the 16th as it is having mechanical problems and should not be used in its current state. No part time officer has been found. Chief Larson participated in a Patriots Day event at the Elementary School.

e) Clerk/Treasurer – Janice Schott: 2022 Budgets are being worked on with the Personnel Committee and Department Directors. Frederic Arts scheduled event in August that we approved a temporary beer license for has been rescheduled for September 24<sup>th</sup> and an amended form was submitted to our office.

f) Ambulance Report – Patty Swenson: No meeting or report.

g) Upcoming Meetings and Events: None

#### **Proposed Bylaws for Ambulance Merger**

The Board discussed a few notable items in the proposed bylaws and decided if anyone had any questions or concerns on them, they would bring them to P Swenson to bring to the Ambulance Board.

#### **Police Squad Usage and Vacation Time**

Motion to approve the Personnel Committee's recommendation to permit Chief Larson's request to drive the squad to and from work and to receive an additional 40 hours vacation time for 2021 by D Wisse/J Peterson Vote: Carried

#### **Approval of Check Register – Check #191702 – 191746**

Motion to approve check register as presented by B Harlander/P Swenson Vote: Carried

#### **Adjourn**

Motion to adjourn at 7:48 p.m. by B Harlander/B Daeffler Vote: Carried

Respectfully submitted,



Roxanne Howe  
Deputy Clerk/Treasurer