

FREDERIC VILLAGE BOARD REGULAR MEETING MINUTES

Frederic Village Hall · 110 Oak Street E

Monday, November 10, 2025 · 7:00 PM

**Call to Order Regular Board Meeting by President Amanda Blackmon at 7:00 pm at the Frederic Village Hall**

**Agenda Approval**

*Motion to approve the agenda by D Wisse/J Peterson. Vote: Carried*

**Convene Public Hearing**

*Motion to convene public hearing by P Swenson/R Lillehaug. Vote: Carried*

**2026 Proposed Budget and 2025 Levy**

William Johnson, resident, asked the Board about capital improvements planned for the coming year. It was stated that the Village has a capital improvement plan in place but no projects had been discussed for 2026. W Johnson also asked about the increase in the Village debt service. Debt Service was increased due to the Wisconsin Avenue and Third Avenue projects.

**Close Public Hearing**

*Motion to close public hearing by J Peterson/P Swenson. Vote: Carried*

**Approve Previous Meeting Minutes**

*Motion to approve October 13 and 20, 2025 minutes as presented by B Harlander/D Wisse. Vote: Carried*

**Public Comments**

Reps from the Chamber announced Christmas in Frederic would be held December 5. They have already talked to Public Works about the plans but asked the Board for permission to close Traffic Avenue from Oak Street to Elm Street the night of the event. This will be approved later in the meeting.

**Change Order #2 – Wisconsin Avenue**

D Lindh, MSA, was at the meeting and explained the change order. The final payment date is changing from 9/30/25 to 1/13/2026. This change accounts for the delay in the street light work.

*Motion to approve change order #2 as presented by R Lillehaug/J Peterson. Vote: Carried*

**2025 – 2030 Outdoor Recreation Plan**

The Park Board reviewed the plan and made any necessary updates. Board considered Park Board recommendation to accept the plan as presented.

*Motion to approve 2025-2030 Outdoor Rec Plan as presented by B Harlander/P Swenson. Vote: Carried*

**Building Use Agreement – Chamber of Commerce**

Board reviewed the building use agreement before it was sent to the Chamber.

*Motion to approve sending the building use agreement as presented to the Chamber by B Harlander/P Swenson.*

*Vote: Carried*

**Feral Cat Ad Hoc Committee**

Board discussed creating a committee to research the feral cat issue in the Village. Ben Morris, Patty Swenson, Jackie Peterson and Amanda Blackmon agreed to be on the Committee.

*Motion to approve the Feral Cat Ad Hoc Committee and members by P Swenson/J Peterson. Vote: Carried*

## **2026 Budget and 2025 Levy**

J Schott outlined the 2026 budget. Board discussed levy amounts and the debt service changes. There were a number of different payment-plans for new loans for Wisconsin Avenue and Third Avenue. J Schott shared that the Third Avenue project cost should be below what was used to determine the loan payments. R Lillehaug stated he felt like 10-year loans for each project loan should be considered. 10-year loans significantly lower the amount of interest paid. Board discussed the effect on property taxes and using funds from the TID to help lower the debt service.

*Motion to approve 2026 Budget as presented by R Lillehaug/D Wisse. Vote: Carried*

*Motion to approve using \$30,000 of TID increments toward the payments of 10-year loans for both Wisconsin Avenue and Third Avenue by R Lillehaug/P Swenson. Vote: Carried*

*Motion to approve 2025 tax levy as presented in the amount of \$589,752 by R Lillehaug/P Swenson. Vote: Carried*

## **Committee and Department Head Report**

No Questions.

*Motion to approve closing Traffic Avenue from Oak Street to Elm Street for the Christmas Tree lighting event on December 5 by P Swenson/B Harlander. Vote: Carried*

## **Approval of Journal Entries and Check Register – Check #194133-194187**

*Motion to approve checks and journal entries as presented by P Swenson/J Peterson. Vote: Carried*

## **Items for Future Agendas**

Capital Improvement Plan

## **Convene into Closed Session**

*Motion to convene into closed session by R Lillehaug/D Wisse. Roll Call Vote: Carried*

## **Reconvene in Open Session**

*Motion to Reconvene into Open Session by R Lillehaug/P Swenson. Vote: Carried*

## **Action, if Any, from Closed Session**

*Motion to accept resignation of Donna Blazek, administrative assistant by R Lillehaug/D Wisse. Vote: Carried.*

**Adjourn**    *Motion to adjourn at 7:32 pm by R Lillehaug/P Swenson. Vote: Carried*