

## FREDERIC VILLAGE BOARD REGULAR MEETING MINUTES

Village Hall · 110 Oak Street E

Monday, December 12th, 2022 · 7:00 pm

### **Call to Order by President Harlin Owens at 7:00 pm at the Village Hall and Zoom.**

Roll Call - Trustees: President Harlin Owens, present; Brad Harlander present; Rob Lillehaug present; Jackie Peterson (via Zoom); Patty Swenson present; Duane Wisse present.

**Others Present:** Janice Schott, Village Clerk/Treasurer; Roxanne Howe, Deputy Clerk/Treasurer; Bill Struck, Director of Public Works; Tamara Larson, Chief of Police; Amanda Blackmon, Library Director; Terry Hauer, Polk County EDC Representative; member(s) of the Public; member(s) of the Press.

### **Agenda Approval**

Motion to approve the agenda by Harlander/Lillehaug Vote: Carried

### **Correction and Approval of November 14th, 2022 Minutes**

Motion to approve the November 14th minutes as presented by Wisse/Lillehaug Vote: Carried

### **Public Comments**

Drew Lindh, MSA Engineer thanked the Village for their business in the past year. Terry Hauer from the Polk County EDC will be here to recap what the PCEDC has been working on and what is planned for the future.

### **Polk County EDC Presentation – Terry Hauer**

Terry Hauer from the Polk County EDC presented a slide show that recapped what the PCEDC has been working on and what is planned for the future.

### **Committee and Department Head Reports**

- a) Public Works – Bill Struck: The nice long Fall made it possible to get their projects done before winter hit us. Winter routine has started and is on track.
- b) Park Board – Rebecca Harlander: J Schott reported for R Harlander that the Trade River and Frederic trails are groomed and will continue to be groomed. It has been too warm to start flooding the ice rink, but hopefully it will start soon.
- c) Library – Amanda Blackmon: A Blackmon highlighted some things happening at the Library, including having their 3<sup>rd</sup> Young Artist Club, a gingerbread house contest and Operation Christmas. Programming for next year is being planned and new ideas are welcomed.
- d) Law Enforcement – Tamara Larson: Last month had 121 Calls for Service. Time is still being spent with kids at the elementary school handing out stickers and fun things while getting safety messages out to them. Officer Ben Schluetter has accepted a position with a different department, but could fill in for us at special events in the future. His last day is December 17<sup>th</sup>, and we hope to fill his vacancy soon, as the Personnel/Finance Committee conducted interviews earlier today.
- e) Clerk/Treasurer – Janice Schott: Property taxes should be mailed out within the next week or so. A spreadsheet Budget Comp report was created and passed out to help show a more realistic current picture of the Village's Government Accounting before the Auditors adjustments are made the following year. The bottom line shows we are 91.66% finished with the year. Our revenues are at 99.48% and our expenses are at 90.8% (of the year's budget).
- f) Ambulance Report – Patty Swenson: Merger should be ready to go for the 1<sup>st</sup> of the year.

g) Personnel/Finance Committee – Patty Swenson: Interviews were held for the open patrol officer position and they have a recommendation.

h) Upcoming Meetings and Events: H Owens will be meeting with the Polk County Sheriff next week about the future of Village policing.

#### **Set Caucus Date and Location**

Motion to hold the Caucus on Tuesday, January 17<sup>th</sup> (third Tuesday) at 6:30 pm at the Village Hall by Harlander/Swenson Vote: Carried

#### **2024 Assessment Revaluation**

J Schott spoke about the revaluation needed for the Village to be in compliance under the Full Value Law, and supplied a proposal from Associated Appraisal Consultants to do an Exterior Only Revaluation or one that can add interior information also.

Motion to approve hiring Associated Appraisal Consultants to perform the Exterior Revaluation along with the additional mailings for the interior by Swenson/Johnson Vote: Carried

#### **Approve Park Board Outdoor Recreational Plan**

R Howe presented the Park Boards updated 2020-2025 Outdoor Recreational Plan for approval.

Motion to approve the 2020-2025 Outdoor Recreational Plan by Lillehaug/Wisse Vote: Carried

#### **Full Time Police Officer Position**

P Swenson presented a recommendation from the Personnel/Finance Committee, after interviews, to hire Randall Selle as our new Police Officer, after Officer Schluetter leaves.

Motion to offer the open full-time officer position to Randall Selle by Swenson/Wisse Vote: Carried

#### **Lakeland Communications Cable Agreement**

H Owens met with Village Representatives from Luck, Milltown, and Centuria to talk about their ordinance in regards the Lakeland Communications cable agreement, and the Cable Forward Plan.

#### **Approval of Check Register – Check #192444 – 192493**

Motion to approve check register as presented by Wisse/Johnson Vote: Carried

#### **Items for Future Agendas**

#### **Adjourn**

Motion to adjourn at 7:59 pm by Swenson/Lillehaug Vote: Carried

Respectfully submitted,

Roxanne Howe  
Deputy Clerk/Treasurer