

FREDERIC VILLAGE BOARD REGULAR MEETING

Village Hall · 110 Oak Street E

Monday, November 8th, 2021 · 6:30 pm

Call to Order by President Harlin Owens at 7:00 pm at the Village Hall and Zoom.

Roll Call: President Harlin Owens, present; Trustees: Brett Daeffler (via zoom); Brad Harlander present (6:33 pm); Rob Lillehaug present; Jackie Peterson present; Patty Swenson present; Duane Wisse present.

Others Present: Janice Schott, Village Clerk/Treasurer; Roxanne Howe, Deputy Clerk/Treasurer; Bill Struck, Director of Public Works; Tamara Larson, Chief of Police; Andrew Skog, MSA Client Liaison; member(s) of the Public.

Convene Public Hearing at 6:30 pm

Motion to convene public hearing by P Swenson/R Lillehaug Vote: Carried

2022 Proposed Budget and 2021 Levy

William Johnson asked if Frederic has or will receive ARPA money and if we knew anything about the Mainstreet Bounce Back grant. J Schott informed him we have received half our ARPA funds and we have 1 person that applied for and received the grant money for new Mainstreet businesses.

Close Public Hearing

Motion to close the public hearing by J Peterson/D Wisse Vote: Carried

Agenda Approval

Motion to approve agenda by B Harlander/P Swenson Vote: Carried

Correction and Approval of October 11th, 2021 Minutes

Motion to approve the May 10th minutes as presented by P Swenson/R Lillehaug Vote: Carried

Public Comments

None

CDBG Waste Water Project Change Orders – Andrew Skog, MSA

A Skog reported on Contractor Staab needing a signature on the \$21,350.70 pay application for completed work, and on the Certificate of Substantial Completion. He also had 3 change orders that needed approval.

Motion to approve the CDBG Waste Water Project change order #4, a price deduction of \$3351 for 336 cu yards of gravel that was not installed; change order #5 for the increase of \$4335 that was needed on top of change order #1, to finish the monitoring wells for the effluent spray irrigation field; change order #6 for a decrease in the contract price of \$10,000 from the lump sum Electrical Service Allowance by B Harlander/D Wisse Vote: Carried

Committee and Department Head Reports

a) Public Works – Bill Struck: B Struck reported that the annual sewer plant inspection went really well and we haven't been out of compliance on anything. Everything is winterized and they are getting ready for snowplowing. He is looking into a 2022 street light project. At this time, the current lights are costing \$2,000 to \$5,000 a year in upkeep and will continue to cost more. Also looking into using ARPA money for back up power for the waste water treatment.

b) Public Works Committee – Brett Daeffler: The Public Works committee went over the 2022 budget, accepted 2 sewer credit requests and denied 1 at their October meeting.

c) Park Board – Rebecca Harlander: R Howe gave an update for the Park Board. A little garden clean up and flooding the rink is all that's left to do for the year. This winter they will maintain the rink and the trails.

d) Library – Kris Surbaugh: Submitted a hand out with last months happenings.

e) Law Enforcement – Chief Tamara Larson: The Department handled 129 calls for service in October. A part time officer resigned, so more schedule juggling will happen. T Larson met with Mr. Robinson at the Frederic High School and had a preliminary discussion about getting jurisdiction at the High School (in West Sweden Township), and then ultimately a liaison officer a couple hours, a couple days each week in the future.

f) Clerk/Treasurer – Janice Schott: J Schott informed the board that the Village’s auditor, Carlson SV has resigned from working with Villages, so we are in search of a new company. Hopefully will have some proposals by the December meeting. A caucus date will also be set at the December meeting, as Brett, Jackie, and Brad are all up for re-election.

g) Ambulance Report – Patty Swenson: P Swenson reported that she voted “no” at the ambulance meeting against the merger. We are contracted through 2022, but would need to make a decision by probably June. She is going to inquire about getting monthly reports on how many hours the ambulances are in service.

h) Upcoming Meetings and Events: H Owens stated he may set a Board of Appeals meeting in the near future.

Approve 2022 Budgets and 2021 Levy

There were no changes to the budget since it was presented in October except moving the numbers to reflect the new payroll process which is about how accounts are affected, not the overall amount.

Motion to adopt as proposed the 2022 Budget and the 2021 Levy in the amount of \$419333 by B Harlander/J Peterson Vote: Carried

The 2022 Water and Sewer budget presented by the Public Works Committee.

Motion to adopt as proposed the 2022 Budget for Water & Sewer by R Lillehaug/P Swenson Vote: Carried

Temporary Beer License Request for Frederic Arts at 310 Lake Ave. S

The needed license is for wine and beer. They still have one remaining for the year.

Motion to approve temporary beer and wine license for Frederic Arts on December 3rd at 310 Lake Ave S by B Harlander/R Lillehaug Vote: Carried

Dissolving the Police Commission

H Owens said he had no recommendation for change at this time and we will let the committee sit as is.

Frederic Development Group Proposal

The Frederic Development Corporation hasn’t been active, other than filing yearly reports for a long while. There is one lot left that is not really developable and they have stopped paying taxes on it. The group is looking to give the Village the lot and remaining money if it’s earmarked for development. At this time, we use the lot to dump extra snow in the winter. D Wisse, as a member of the Development Group, abstained from voting.

Motion to accept parcel #126005370000 and remaining funds with restrictions on use from the Frederic Development Corporation by B Harlander/P Swenson Vote: Carried

Approval of Check Register – Check #191811 – 191862

Motion to approve check register as presented by J Peterson/D Wisse Vote: Carried

Items for Future Agendas

Look for ways we can run more efficiently.

Look at possible changes needed in the zoning code.

Adjourn

Motion to adjourn at 7:27 by P Swenson/D Wisse Vote: Carried

Respectfully submitted,

Roxanne Howe

Deputy Clerk/Treasurer