

## FREDERIC VILLAGE BOARD ORGANIZATIONAL AND REGULAR MEETING MINUTES

Frederic Village Hall · 110 Oak Street E

Monday, May 13, 2024 · 7:00 PM

### **Call to Order Organizational Meeting by President Amanda Blackmon at 7:00 pm at the Frederic Village Hall**

Roll Call: Amanda Blackmon, Brad Harlander, Patty Swenson, Jackie Peterson, Ben Morris, Duane Wisse. Rob Lillehaug, absent.

Others Present: Janice Schott, Chief Larson, and members of the public.

#### **Committee Appointments**

Board discussed trustee appointments. Duane Wisse to be removed from Personnel and Finance and appointed to the Planning Commission, Rob Lillehaug removed from the Planning Commission, Zach Anderson appointed to the Planning Commission as citizen representative and Amanda Blackmon appointed to Personnel and Finance. Ben Morris Appointed to the Public Works Committee and the Governance Committee.

#### **Annual Designations**

Bill Struck removed as Weed Commissioner and Patty Swenson added as Weed Commissioner. All appointments approved as presented.

#### **Adjourn**

Motion to adjourn at 7:06 pm by P Swenson/J Peterson Vote: Carried.

### **Call to Order Regular Board Meeting by President Amanda Blackmon at 7:06 pm at the Frederic Village Hall**

#### **Agenda Approval**

Motion to approve the agenda P Swenson/D Wisse. Vote: Carried

#### **Approve Previous Meeting Minutes**

Motion to approve April 8, 2024 minutes as presented by P Swenson/D Wisse. Vote: Carried

**Public Comments** – Leif and Kessia Adams and Brian Koecher raised concerns about the motel at 807 Wisconsin Avenue S. There has been an increase in criminal activity. Chief Tamara Larson shared some information about recent police calls to the motel and future action that may be taken regarding ordinance violations. Board agreed that it is something that should be looked into as far as revised ordinances, etc. Rich Lee, President ICCPA, raised an issue with the wording of the March 11 Village Board minutes and some social media interaction between himself and President Amanda Blackmon. Chief Tamara Larson requested Board permission to lead a parade for the High School Seniors on Wednesday at 5:30 pm.

#### **Ordinance Exception Request – Over Three Dogs**

Resident did not attend meeting. Board discussed and agreed the ordinance should not be changed.

Motion to deny ordinance exception request by P Swenson/B Morris. Vote: Carried

#### **Friendly Tavern One Way Street Closure Requests**

Jeremy, manager, was present and requested permission to close the one-way section of Traffic Avenue from 6 pm on Friday through 12 pm on Sunday.

Motion to approve the Friendly Tavern's street closure request by B Harlander/D Wisse. Vote: Carried

#### **Frederic Area Chamber Street Closure Request**

Chamber is requesting permission to close Oak Street E on Saturday, June 15 for the Classic Car Show during Frederic Family Days.

Motion to approve the Chamber's street closure request by P Swenson/D Wisse. Vote: Carried

### **Temporary Class “B” Retailer’s License Applications**

Board reviewed applications from Frederic Arts, Polk County Dems and Frederic Rural Fire Department

Motion to approve Temporary Class “B” Retailer’s License Applications as presented by B Harlander/J Peterson

Vote: Carried

### **Oath of Office – New Trustees**

Trustees were announced: Ben Morris, Jackie Peterson and Brad Harlander have started their two-year term.

Oaths were signed.

### **Cycling Without Age Trishaw Storage**

Mark Buley and William Johnson were present to answer questions regarding the Trishaw and the need for storage. Board discussed the use of the Emergency Vehicle Garage. Chief Larson stated she would be okay with the Emergency Vehicle Garage being used if a wall of some sort were built to separate the bay from the police squads.

Motion to approve the use of the EVG by the Friends of the Gandy Dancer contingent on the Friends group

building a barrier that is approved by Chief Larson by B Harlander/P Swenson. Vote: Carried

### **Zoning Ordinance Change – Vacant Lot and Accessory Building**

Board discussed the Planning Commission Recommendation to change a portion of the Zoning Ordinance.

Changes include: allowing secondary structure on a vacant lot as long as space is left for a primary structure, increasing the maximum size of a detached garage and also increase the height of the sidewalls of a detached garage, this is dependent on location and Board approval.

Motion to approve Planning Commission recommendation as presented B Harlander/B Morris. Vote: Carried

### **Police Officer Academy Sponsorship**

Chief Larson listed the three candidates chosen by the Personnel and Finance Committee to be sponsored for the Academy. She reported that all three have passed the necessary tests and are excited for school.

Motion to approve the Personnel and Finance Committees recommended Police Officer Candidates by D Wisse/J

Peterson Vote: Carried

### **Vacant Building Registration Program**

Amanda Blackmon reported that the VBR documents have been reviewed by an attorney and the Committee would like to initiate the program as soon as possible.

Motion to approve Vacant Building Registration Program and commencement of the program P Swenson/B

Harlander Vote: Carried

### **Committee and Department Head Report**

Janice Schott handed out the Road Bid spreadsheet listing bids received and approved by the Public Works Committee. Board consensus that the bids approved were the best options. Patty Swenson mentioned a semi-truck that has been parking on residential streets with full loads. This will be added to the June agenda.

### **Approval of Check Register – Check #193240-193296**

Motion to approve checks 193240-193296 by D Wisse/P Swenson Vote: Carried

**Items for Future Agendas – Semi on residential streets and possible motel discussion.**

**Adjourn**

Motion to adjourn at 8:00 pm by P Swenson/J Peterson Vote: Carried.