

**FREDERIC VILLAGE BOARD REGULAR MEETING MINUTES**  
**Village Hall · 110 Oak Street E**  
**Monday, May 8th, 2023 · 7:00 pm – Following Organizational Meeting**

**Call to Order by President Amanda Blackmon at 7:04 pm at the Village Hall and Zoom.**

Present: Amanda Blackmon, Brad Harlander, Amber Johnson, Rob Lillehaug (7:04 pm), Jackie Peterson, Patty Swenson and Duane Wisse.

Others Present: Janice Schott, Village Clerk/Treasurer; Roxanne Howe, Deputy Clerk/Treasurer; Bill Struck, Director of Public Works; Jeremy, Friendly Tavern; Drew Lindh, MSA Engineer; Sheila Beecroft (via Zoom), Community Education Director; member(s) of the Public

**Agenda Approval**

Motion to approve the agenda by Harlander/Peterson Vote: Carried

**Approve Previous Meeting Minutes**

Motion to approve the April 5th, 2023 minutes as presented by Johnson/Swenson Vote: Carried

**Public Comments**

William Johnson showed the advertising that the Historical Society is doing this year.

Duane Wisse congratulated William Johnson for being chosen as Citizen of the Year by the Chamber of Commerce.

Dennis Cramer, from Urban on Oak inquired about the status of a “Business District” sign for the main street businesses he previously requested.

**MSA – Third Ave S and Wisconsin Ave Utility Replacement Contracts**

D Lindh went over the cost increase in both contracts (STH 35 and Third Street) with MSA, caused by the projected increased time needed with the DOT for these projects. He discussed the upcoming Lead Service Line Inventory Project and should it turn into a Replacement Project, MSA can assist with the project and with seeking funding for it. MSA has also sent out for proposals on soil sampling with testing agencies to ensure we are getting the best price. Soil sampling will be necessary on both road projects with the DOT.

Motion to approve signing the Professional Services Agreements with MSA for the Third Avenue S and the STH 35 Reconstruction Projects by Peterson/Wisse Vote: Carried

**Pickleball Players Association – Sheila Beecroft**

S Beecroft, Frederic Community Education Director is working on having an organized Pickleball Association for our area. The plan includes the school laying the lines needed to have 3 inside courts. There will be a \$10 membership fee to be in the Association which will include allowing you access to a locked box at our current outside Pickleball court, which will house paddles and equipment for members. The box would be moved to the school for inside play in the winter. The \$10 association fee will be used to replace equipment as needed.

Motion to approve the upcoming Pickleball Association to attach an equipment box to the fencing at the pickleball court by Harlander/Lillehaug Vote: Carried

**Family Day’s Sidewalk Sale**

The Chamber of Commerce would like to promote and have a Village wide sidewalk sale on Thursday, June 15<sup>th</sup> as part of the kick-off for Family Days.

Motion to approve a Village Sidewalk Sale for Family Days by Lillehaug/Peterson Vote: Carried

**Friendly Tavern One Way Road Closure Request**

Motion to approve closing the one-way street and expand the property description on The Friendly Tavern’s liquor license to include the space from the back of their building, between the alley and Oak St W. from 5 pm on 6/16/23 to 12:00 pm on 6/18/23 by Harlander/Lillehaug Vote: Carried

**Temporary Class “B” / “Class B” Retailer’s License – Frederic Friends of the Library**

Motion to approve a Temporary Class “B” / “Class B” Retailers License for the Frederic Friends of the Library on the second Thursday of each month for the Wild Card Book Club by Harlander/Lillehaug Vote: Carried

**Committee and Department Head Reports – Attached**

Bill Struck, Director of Public Works, submitted a detailed report.  
Rebecca Harlander, Park Board Chair, submitted a detailed report.  
Amanda Blackmon, Library Director, submitted a detailed report.  
Tamara Larson, Police Chief, submitted a detailed report.  
Janice Schott, Clerk/Treasurer, submitted a detailed report.

The Public Works Committee met on April 13<sup>th</sup> to hear from a person that had damage to their vehicle from hitting a pothole.

The Park Board met on May 4<sup>th</sup>. Information on this meeting was covered in R Harlander’s above report.

**Approval of Check Register – Check #192693 – 192737**

Motion to approve check register as presented by Swenson/Peterson Vote: Carried

**Items for Future Agendas**

The Village Board meetings will be held at Village owned locations throughout the summer as scheduled:

June – Village Shop

July – The Depot

August – Sewer Plant

September – Senior Center

October – Library

Look for location on each agenda. Public is welcome to attend.

**Adjourn**

Motion to adjourn at 7:34 pm by Lillehaug/Wisse Vote: Carried

Respectfully submitted,

Roxanne Howe  
Deputy Clerk/Treasurer

# VILLAGE OF FREDERIC · DEPARTMENT OF PUBLIC WORKS

Village Shop · 305 Traffic Ave N · Frederic WI 54837

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## **May 2023 Public Works Report**

We have quickly switched gears from winter to summer. The crew and myself are trying to play catch up, and we are slowly getting there:

### **Streets**

Most streets have been swept at least once. Bid advertisement for road work has been posted and line painting has been scheduled. Due to the harsh winter, we have many more potholes than we would during an average year. We have gone through 12 tons of patching material, and we have a long way to go. We have also been working on replacing and repairing sod along the shoulders, but again, we have a ways to go.

### **Sewer**

Due to heavy runoff this spring, our WWTP received an excess volume of ground water. Our ponds did hang on, but barely. The spray irrigation system has been de-winterized and spring testing has been completed. We should have the system up and running this week. Installation of a new manhole and main repair on Maple St has been scheduled. A manhole at the intersection of Polk Ave and Ash St has begun to collapse and will need to be replaced. There is a 4-6-week lead time on a new structure, so we ask people to use caution around the area in the meantime.

### **Water**

We had a lengthy meeting with members of WI DNR, the Environmental Protection Agency, and local engineers on how to move forward with the Lead Service Line Replacement Accelerator Program. We discussed responsibilities, probable difficulties, and possible solutions. They will be reaching out to us with ideas moving forward regarding public education, as well as identifying and documenting possible lead service connections in the Village.

### **Coon Lake/Parks**

Bathrooms are open and docks are in. I reached out to the local fisheries biologist regarding the winter fish kill in Coon Lake. The DNR will conduct a lake survey later this Spring. If it is determined there was a significant or complete die off, we will be eligible for a restocking effort.

### **Miscellaneous**

Flail Mower has been ordered. Zero turn Mower has been delivered. Talks continue regarding a Village of Frederic/West Sweden Township Co-Op.



## FREDERIC PARK BOARD



Rebecca Harlander

Met with David Schneider Lawn Care Services to go over mowing plans. They have been here this week and did spring clean-up in the parks

Met with Sandy Lundquist to go over fundraising plans for the Sock Hop on June 15th. Funds will go towards a shade structure at the south depot park.

Met with Amish to come up with an agreement for using the park and leaving the park as it was found. Still in process of drafting a contract with the Amish for summer use of the ball park.

Approved plans from the Frederic Girl Scouts to install a raised community garden in the north depot park. The Girl Scouts will be completely responsible for maintenance and care of the garden.

Coordinating with Ethan Bergstrom Frederic High School Liaison on projects for Community Give Back Day May 24th (rain date May 25th)

Met with Tech Ed at rink in regards to repairing broken boards/gate. They will be ordering materials from Bass Lake Lumber which will be needed for project.

Met with Bill Struck Public Works and went over Work List for May.

Will be meeting with Patrick Anderson Grant Specialist from DNR Spooner office to look at trail project around the lake on May 16th at 9:00 am.

Discussed spring projects and plantings.

Will be planning a longer June meeting to start looking at 2024 budget and large costly projects that need to be addressed in the future. Such as: boardwalk, parking lots at West Coon Lake Park, basketball courts, and cement at north depot park. Will be working on setting aside money each year for future repair/maintenance/equipment needs.

May 8<sup>th</sup>, 2023

## **May Programs & Events:**

1. May I Read to You? For a free Rise & Shine Coffee
2. Spring Time Collectables Silent Auction
3. Author visit from Gail Shore's "Opening My Cultural Lens" on Sat May 13 at 10am
4. Sunrise and Golden Oak Apartments: Library Book Program
5. Wild Card Book Club on Thursday, May 11 at 7pm
6. Afternoon Book Club on Tuesday, May 16 at 2pm
7. Two E-Trikes were donated and are ready to ride!
8. Local author book discussion series: Eddie Emerson's "Liberty Moon"

## **Local Author Spotlight: Eddie Emerson**

Tuesdays in May beginning May 2

12:00pm

Join us for an extensive analysis of the book "Liberty Moon: A Parable on the Fall of America" by Frederic author, Eddie Emerson. Each Tuesday in May, the group will meet to dive deep into the themes, theories, and issues of this thought-provoking story. We suggest reading the first 33 pages prior to the first session to encourage a lively discussion. Copies are available for checkout at the Library and for sale at Angel Hands Thrift Store in Frederic.

## **Wild Card Book Club**

Second Thursdays each month

Thursday, May 11

7:00pm to 9:00pm

We have a new adult book club! Each month will be facilitated by a different person who then also chooses the book for the next month. This month's book selection is the 2016 Australian murder mystery, "**The Dry**" by **Jane Harper**. Copies will be available for checkout in regular and large print prior to the club. *Wine will be provided!* RSVP's are required (to ensure enough refreshments). Please call the library to reserve your spot or to sign up to be a guest facilitator for one of the months! 715-327-4979

## **Author Visit: Gail Shore, World Traveller**

Saturday, May 13

10am

Balsam Lake resident Gail Shore's solo trips have taken her through five decades and nearly 100 countries, including to destinations as intriguing and unfamiliar as North Korea, Iran, the Amazon, and even Timbuktu. Her new book, *Opening My Cultural Lens*, is the account of her lifetime on the road—an illuminating exploration of the traditions, rituals, and cultures of some of the world's most remote and fascinating populations. Gail will join us for a book signing and interactive discussion about her incredible experiences. Copies of the book are available for sale at the library now through the event.

## **Frederic Stories: Request**

The library would like your help in an upcoming event! We will be hosting local artist Paul Oman on August 24th. The librarians are looking for personal stories about times growing up in Frederic. These will be compiled, and Paul will then do a live painting about special times in our

community. We are asking that you share a 1-page story about your story with us! Here are a few idea prompts to get you started.

- \*Remembering a kindness someone offered
- \*Your first job
- \*A shenanigan you participated in
- \*An activity you enjoyed
- \*A landmark with special meaning
- \*A sporting event memory

Stories can be submitted to [potvin@fredericlibrary.org](mailto:potvin@fredericlibrary.org) or you can call to set up an interview to have your story recorded.

## **Chess Club**

Every Thursday  
3p to 4:30p

All ages and skill levels are encouraged to join our Chess Club! Led by two avid chess players, you can come learn how to play or practice on your moves. There is no cost to join.

## **Robotics Club**

Third Thursday of the Month  
Thursday, May 18<sup>th</sup>  
7pm- 8pm

This middle school aged group meets once a month at the library to explore engineering and robotic topics and activities. They have a 3D printer and laser cutter that can be used for projects. Come hang out with likeminded people!

## **Storytime**

Every Wednesday  
10:30am

We host a children's story time at the library every Wednesday at 10:30am. No reservations are required. All ages are welcome. Mark your calendar for Weds, May 3rd. It's our annual WORM RACES during story time!

## **Facebook**

Like and follow the Frederic Public Library on Facebook for up-to-date information about programs and events at the Library.

## **Booksale**

We have a great selection of gently-used books, DVDs, and puzzles for sale at a great discount! These materials make great gifts or are a nice way to beef up your at-home library. Sale is available during Library hours.

## **Need a space to host a club or group?**

We have a private meeting space at the library that can be used free of charge for groups of up to 12 people. Meeting tables, chairs, and internet access are provided. Contact the library at 715-327-4979 to reserve your date and time.

## **Coon Lake Clean-Up**

Saturday, June 10

10am to 12pm

We have partnered with Wild Rivers Conservancy for a clean-up event at Coon Lake Park! Supplies will be provided (gloves, grabbers, trash bags, and a treat). We will meet at the Park around 10am and walk around the whole of the Lake to pick up trash to keep our town looking beautiful and to get it ready for the next weekend of Family Days. Registration is not required but encouraged so that we have enough supplies ready.

## **Statistics:**

April

Item Checkouts 2,045

Overdrive checkouts 698

New Patrons 13

New Items 75

Computer sessions 53

Wireless sessions 644

## **Attendance for April:**

Story Time 14

DSI 26

Chess Club 26

Sneak Peak 4

Roots & Branches Story time 112

Self-directed projects 105

Oculus 6

Birthday Party 15

Friends of the Gandy crafts 7

## **Year to Date Stats:**

Item Checkouts 7,482

Overdrive checkouts 2,913

New Patrons 38

New Items 295

Computer sessions 334

Wireless sessions 2,352

## **Top Titles for May:**

FICTION The Dry by Jane Harper

NON-FICTION The complete book of home crafts: projects for adventurous beginners

LARGE PRINT The Zero Night by Brian Freeman

LUCKY DAY DVDS A Man called Otto

DVDS McCain



## FREDERIC POLICE DEPARTMENT

Tamara Larson, Police Chief

### May 2023 Summary

The Frederic Police Department handled 109 calls for service in April.

We have received no applications to fill the full-time officer position. Peggy Buchman works one Saturday a month to help. Peggy just completed her 24-hour update training in Hayward.

On May 4<sup>th</sup>, we Hosted with TraCS (Traffic and Criminal Software), our state program used for reporting accidents, citations, pursuits and any 'use of force'.

All of our CJIS (Criminal Justice Information Services) yearly audit requirements have been met.

May 5<sup>th</sup> was the MMIWP (Missing and Murdered Indigenous Women and People) Task Forces' 2<sup>nd</sup> annual "Wrap the Capitol Red" event to bring awareness to the problem. Unfortunately due to time restraints, I was unable to attend.

On April 27<sup>th</sup>, we were part of a joint effort with the Polk County Sheriff's Department and the St Croix Valley Drug Task Force, to be proactive with an issue developing in town.

K9's Tazer and Cuffs are doing their jobs well and require only a tennis ball and treats for payment.



Village of Frederic  
110 Oak Street E, PO Box 567  
Frederic, WI 54837

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Clerk/Treasurer's Report 5/8/2023:

The Dog Park is finished and will be announced to the public in the next few weeks. It will be a great addition to our community. There have been a few people (hearsay, nobody has said anything to me directly) asking where "they got the money for that". If you hear anything please remember that the money for the dog park came from the ARPA Grant funds and did not come out of the general fund budget.

The Personnel/Finance Committee will begin work on the 2024 budget in May. Just a "heads up" that 2024 will be a tight budget year, unless something changes, so there will have to be line-item cuts within the budget. All Board members are welcome to attend the Personnel/Finance Committee meetings if this is something you are concerned with. Please let us know in advance if you plan to attend a meeting as a "possible quorum" notice will need to be posted.

As always, if there are any questions on the Budget Comp report, check register or anything else for that matter please ask. Thanks!