

FREDERIC VILLAGE BOARD REGULAR MEETING MINUTES

Village Hall · 110 Oak Street E

Monday, September 12th, 2022 · 6:30 pm

Call to Order by President Harlin Owens at 6:30 pm at the Village Hall and Zoom.

Roll Call - Trustees: President Harlin Owens, present; Brad Harlander absent; Rob Lillehaug absent; Jackie Peterson present; Patty Swenson present; Duane Wisse present; Amber Johnson present.

Others Present: Janice Schott, Village Clerk/Treasurer; Roxanne Howe, Deputy Clerk/Treasurer; Bill Struck, Director of Public Works; Tamara Larson, Chief of Police; member(s) of the Public; member(s) of the Press.

Agenda Approval

Motion to approve agenda by Wisse/Peterson Vote: Carried

Correction and Approval of August 8th, August 12th and August 31st, 2022 Minutes

Motion to approve the August 8th, 12th and 31st minutes as presented by Swenson/Johnson Vote: Carried

Public Comments

William Johnson informed the Board that this coming weekend will be the last weekend the depot is open for this summer.

Galen Skow feels a stop sign should be re-installed on Maple to slow speeding traffic. He believes McCabe Construction caused "rock throwing" when they were working on the sewer pipes a couple years ago and broke 2 of his windows and put 2 holes in his siding. He inquired about a "no U-turn" sign to be placed by the Post Office.

2021 Audit Report – Bauman Associates

Joe Harrison from Bauman Associates reported on the 2021 audit completed by their company for the Village.

Trunk or Treat

J Schott, on behalf of Shari Chadwick, is requesting to close off Oak Street E from Wisconsin Avenue to Polk Avenue on October 31st from 4:30 pm to 7:00 pm for the Annual Trunk or Treat event.

Motion to approve Trunk or Treat road closure on October 31st by Swenson/Johnson Vote: Carried

Friendly Tavern Road Closure Requests

Ed Spagnola has requested to close the one-way street next to his bar on Friday, September 23rd at 6:00 pm until Sunday, September 25th at 11 am for a "Fall Festival". He would also like to close it from Friday, October 28th at 6:00 pm until 5 pm on Sunday, October 30th for a Halloween event.

Motion to deny the request from the Friendly Tavern to close Traffic Avenue for their Fall Festival and Halloween events by Wisse/Johnson Vote: Carried.

Committee and Department Head Reports

a) Public Works – Bill Struck: New systems and equipment is running well. There is a couple water shut-offs and storm sewers to fix yet, and then normal fall work will begin.

b) Park Board – Rebecca Harlander: Handout was given.

c) Library – Amanda Blackmon: Absent

d) Law Enforcement – Tamara Larson: There were 116 Calls of Service last month, which included K9 training. The battery needed to be replaced in the squad car. An Active Shooter Plan was implemented with key community members. Working with the schools to set up a liaison type roll and getting jurisdiction at the high school is still a work in progress.

e) Clerk/Treasurer – Janice Schott: The 2023 budget is still being worked on.

f) Ambulance Report – Patty Swenson: No meeting

g) Personnel/Finance Committee – Patty Swenson: The 2023 budget is being worked on and Tyler Phillips was chosen to hire for the opening in the Public Works Department.

h) Public Works Committee – Duane Wisse: A sewer line problem on Maple Street W was discussed and resolved. The new Deduct Meter Policy was discussed and finalized. The “reconnection fee” charging process was discussed.

i) Upcoming Meetings and Events: A Personnel/Finance Committee meeting and Public Works meeting will be scheduled.

Approve New Public Works Employee

Tyler Phillips was offered, and has accepted the open position in the Public Works Department by the Personnel/Finance committee, pending approval from the Village Board.

Motion to approve the recommendation from the Personnel/Finance Committee to employ Tyler Phillips per the terms of the hiring agreement effective September 19th, 2022 by Swenson/Wisse Vote: Carried

Notice of Amended Ordinance 13.05 – Utility Meters

The Utility Meter ordinance was updated to current specifications related to regular meters and deduct meters.

Motion to approve the amendment to Ordinance Chapter 13.05 as presented by Swenson/Peterson Vote: Carried

Covid-19 Response Plan Update

The Personnel/Finance Committee recommends we pay up to 5 calendar days per year, per employee, for missed work days due to a positive Covid-19 test result, and to follow, at all times, the current guidelines set forth for Covid-19 by the CDC.

Motion to approve the revised Covid-19 plan as recommended by the Personnel and Finance Committee by Wisse/Johnson Vote: Carried

Public Nuisance Code and Enforcement

The state of some business exteriors, empty buildings, and resident properties were discussed.

Approval of Check Register – Check #192308 – 192364

Motion to approve check register as presented by Swenson/Peterson Vote: Carried

Items for Future Agendas

None

Convene into Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding 1) The cable franchise agreement and 2) The possible sale of a village land parcel(s) as part of a development contract.

Motion to convene into closed session by Peterson/Swenson Vote: Carried

Reconvene to Open Session

Motion to convene into open session by Johnson/Peterson Vote: Carried

Action Taken from Closed Session, if Any

None

Adjourn

Motion to adjourn at 8:31 p.m. by Swenson/Johnson Vote: Carried

Respectfully submitted,

Roxanne Howe
Deputy Clerk/Treasurer